

**JOB OPPORTUNITY  
FULL-TIME CASE MANAGER, CO-OPERATIVE LIVING  
COMPETITION #2024-56**

Please submit a cover letter and resume referencing the competition # to: [CAREERS@LLGAMH.ca](mailto:CAREERS@LLGAMH.ca)

**Salary Range:** \$31.34/hour - \$33.30/hour  
**Location:** Co-Operative Living Program  
**Job Type:** Full-Time  
**Shifts:** Monday to Friday, Days (compressed work week is not an option)  
**Reports to:** Clinical Manager

The Case Manager provides client-centered service that enables clients and their caregivers to achieve their highest level of functioning and independence consistent with their values, priorities, capabilities, and preferences for care. Also, by mobilizing and integrating formal and informal support networks the Case Manager will deliver services to clients that will also ensure the fiscally responsible use of appropriate resources to achieve the desired outcomes for clients.

**Responsibilities and Duties:**

- Establish a therapeutic relationship which is client-centered and based on a partnership.
- Help individuals with severe and persistent mental illness and/or addiction to achieve their highest level of functionality possible in the least restrictive setting.
- Provide interventions that coordinate client services in a fragmented addiction and mental health system.
- Maintain constant and ongoing support for clients even when their needs and use of services change.
- Work with the client to develop a strategy/plan to reduce the client's risk of experiencing a mental health crisis, including what actions by who and when, if client does experience a crisis/challenge in their recovery process.
- Maintain accurate and up-to-date client files as per client management software so that the information is current for anyone needing to access information on the client.
- Work with client to increase personal skills both internal and external to assist in symptom management and facilitate recovery process.

**Qualifications:**

**Education, Training and Experience:**

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[www.llgamh.ca](http://www.llgamh.ca)

Main Office  
25 Front Ave. W  
Brockville, ON  
K6V 4J2

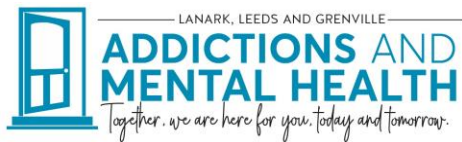
Delta  
18 King St.  
Delta, ON  
K0E 1G0

Gananoque  
23 Mill St.  
Gananoque, ON  
K7G 2L5

Kemptville  
2671 Concession Rd.  
Kemptville, ON  
K0G 1J0

Prescott  
2652 County Rd. 2  
Prescott, ON  
K0E 1T0

Smiths Falls  
179 Elmsley St. N.  
Smiths Falls, ON  
K7A 2H8



- Graduation from a recognized post-secondary institution in a relevant, health-related discipline of study; University degree preferred.
- Two years' experience working in Mental Health and Addiction.
- Current First Aid and CPR Certification required.
- Course/workshop in concurrent disorders or equivalent (SMART Recovery Facilitator Training) preferred.
- Certified Psychosocial Recovery Practitioner (CPRRP) designation preferred.
- Workshop in Motivational Interviewing preferred.

#### **Skills and Abilities:**

- Ability to work independently and as part of a multi-disciplinary team.
- Effective communication, interpersonal, and conflict resolution skills.
- Strong problem-solving abilities.
- A high level of independent decision-making skills.
- Requires analytical skills to gather and disseminate data from different sources.
- Ability to adapt to changing environments and manage time effectively; Willingness to be flexible and facilitate change.
- An understanding of the Recovery Philosophy and application of same in client goal planning and direct service.
- Average to above-average computer and keyboarding skills.
- A valid Ontario Driver's License, access to a vehicle, and vehicle insurance with a minimum of \$2,000,000 liability.
- Satisfactory Vulnerable Sector police records check required.
- Demonstrated crisis intervention skills/experience and ability to respond to crisis situations as they arise.
- Ability to work within Mental Health Act, Occupational Health & Safety Act, Ministry of Health and Long-Term Care guidelines, Psychosocial Rehabilitation Practitioner's Code of Ethics, Best Practices, LLGAMH program standards.
- Compliance with Policy AH-C5 COVID-19 Vaccination Policy.

Posting Date: September 4, 2024

Closing Date: September 6, 2024

*Internal applicants will be considered before external applicants. We thank all applicants for their expressed interest; however, only applicants selected for an interview will be contacted.*

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